

AUTOMATED PAYMENT AUTHORIZATION FORM

HENRY COUNTY PUBLIC WATER SUPPLY DISTRICT #3

313 S. WASHINGTON, CLINTON, MO 64735

Phone Number 660-885-2157

Fax Number 660-885-2369

I (we) hereby authorize the Henry County Water Company, herein called Company, to initiate debit entries to my (our) *(select one)*

checking account

savings account

indicated below and the depository named below, herein called Depository, to debit such account. I (we) understand that the Company will debit the below listed account to collect amounts due for water and sewer utility services. I (we) understand that a Not Sufficient Funds (NSF) fee may be charged, as allowed by the applicable law, if any item is returned for any reason.

Depository Name _____

City _____, State _____

Transit ABA # _____ Bank Acct # _____

This authority is to remain in full force and effect until Company and Depository have received written notification from the person(s) listed below, of this termination in such time and in such manner as to afford Company and Depository to act.

Customer Name(s) _____

Service Address _____, Clinton, Missouri

Customer Drivers License #(s) _____

Utility Account # _____

Signature(s) _____ Date _____

_____ Date _____

***Please enclose a VOIDED CHECK with this form.
Thank You.***

AUTOMATED PAYMENT PROGRAM
HENRY COUNTY PUBLIC WATER SUPPLY DISTRICT #3
 313 S. Washington, Clinton, Mo. 64735 660-885-2157

Henry County Water Company (HCWC) offers a bank draft program available to HCWC customers who choose to have their monthly water/sewer bill automatically deducted from their bank account. The program offers customers the following benefits;

- Automatic payment of monthly water/sewer bill
- Eliminates monthly check writing
- Eliminates the cost of postage and checks
- Provides a record of payment on customer's bank statement
- Customer will continue to receive a monthly statement from HCWC as a method of information of water/sewer usage and billing

Customers interested in taking advantage of this program must complete the automated payment program form available at the HCWC office and provide an unsigned, voided check.

Following signup, the initiation process of the program may take up to 2 billing periods to complete. **During the initiation process of the automated bankdraft the customer will be responsible for paying his water/sewer bill until program initiation is complete.** Once initiation is completed, the customer will be notified by the "PD BY DRAFT" notification printed on the bill. Once that message is printed on the bill the customer will no longer be required to manually send payment for billing.

Payment for the water/sewer bill will be drafted from the customer's bank account the working day before the due date printed on the bill. The customer will continue to receive the monthly utility bill at the regular billing time.

Should a customer choose to discontinue participation in the automated payment program, the customer must provide written notification to terminate the automated payment process. Termination will occur only when HCWC receives written notification by an authorized person.

PWSD #3 PO Box 471 CLINTON, MISSOURI 64735	TEMP-RETURN SERVICE REQUESTED (660) 885-2157	PRESORTED FIRST CLASS MAIL U.S. POSTAGE PAID Clinton Mo PERMIT NO. 25																																					
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